

**PUBLIC WATER SUPPLY DISTRICT NO. 5 OF GREENE COUNTY
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
AUGUST 10, 2009**

The meeting was called to order by Pres. Richard Icenhower at 7:07 PM at the Water Supply office. Members present were Icenhower, Maurice Butler, Miles Hartley and Doug Gustafson. Steve Short was absent.

The minutes of the last meeting were made available to the members of the board before the meeting. Gustafson made a motion to accept the minutes as presented. Hartley seconded. All members voted yes. Motion passed.

Treasurer Mark Bennett reported that he met with CPA Alan Nippes last week concerning the cash basis accounting system. The clerk reported that she met with Nippes today. Bennett stated that he will try to have a treasurer's report next month.

The loss ratio for July was 6.33 %.

Tom Gourley reported that the sidewalk installation at the school is almost done, and the electrical relocation is done. He reported that the company installing the sidewalks did try hard to stay off of the water lines, but it was unavoidable in some places. Icenhower reported that he called attorney John Housley to have him prepare a document stating that in the case of a water line repair or replacement, the school would be responsible for the removal and repair of the sidewalks.

It was reported that all of the storm damage from the May windstorm has now been completed and the repair bills have been paid. The clerk reported that the invoices for the work have been turned in to insurance agent Greg Thomas to collect the recoverable depreciation.

Gourley reported that he used more hours than usual in July due to checking on the progress of the work at school.

Gourley showed the board a pamphlet about an instrument that locates objects underground up to 10-12 feet deep. He believes it would be good to locate unmarked water lines. The cost is \$4,300. The board agrees that it could be a useful tool, if it works. All agreed they would like to see it demonstrated.

Gourley did not have a further report on door prices for the well house.

Gourley reported that a representative from Hersey meters was here and showed him several useful features on the handheld unit for testing meters and other uses. The rep also sent some information for returning some ERTs for warranty work. We will get some new meters and ERTs to replace some defective ones.

Butler pointed out that the discussion of the office being closed while the clerk was on vacation that came up in the June meeting was left out of those minutes. The general consensus is that the office hours need to be observed. It is agreed that Gourley would be the obvious choice to man the office in the clerk's absence. If it is necessary for the clerk to be away without anyone in the office, emergency phone numbers should be posted on the door. It was also suggested that the clerk should check into call forwarding for the phone so phone calls could be forwarded to Gourley. The clerk pointed out that the emergency numbers are part of the message on the answering machine at all times.

Mark Bennett presented the bills to be paid. Butler made a motion to pay the bills. Gustafson seconded. All members voted yes.

Hearing no further business, Butler made a motion to adjourn. Gustafson seconded. All members voted yes. Meeting adjourned.

Respectfully submitted,

Saundra K. Roper
Clerk PWSD #5

Date_____

These minutes are a correct record of the matters discussed and the actions taken during the August 10, 2009 meeting of the Board of Directors.

Richard Icenhower
Pres. Board of Directors
PWSD #5

Date_____