

**PUBLIC WATER SUPPLY DISTRICT NO. 5 OF GREENE COUNTY
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 9, 2009**

The meeting was called to order at 7:03 PM at the Water Supply office by Pres. Richard Icenhower. Members present were Icenhower, Steve Short, Maurice Butler, Miles Hartley and Doug Gustafson.

The minutes of the September meeting and the October meeting were made available to the board members before the meeting. Short made a motion to approve the September minutes as presented. Butler seconded. Vote: Short-yes, Butler-yes, Hartley-yes, Gustafson-abstained, and Icenhower-yes. Motion passed.

Gustafson made a motion to approve the October minutes. Hartley seconded. Vote: Hartley-yes, Gustafson-yes, Butler-abstained, Short-abstained, and Icenhower yes. Motion passed.

Mark Bennett presented the treasurer's report. Butler made a motion to approve the treasurer's report. Short seconded. All members voted yes. Motion passed.

Bennett reported that a check was received from City Utilities as payment for their share of the gravel put on the road up to the tower. Bennett will order computerized checks for the deposit refunds soon.

Tom Gourley reported that the loss ratio for October was 14.68 %. The increase may be due to dates of reading in October.

There was more discussion of the fact that our lease purchase payments will go up substantially in 2010. The water revenue income will have to be adjusted to enable the Water Supply to make the payments. A 10% across the board rate increase on water was discussed. Short made a motion to increase the cost of water 10% across the board and to reduce the large meter usage down to 13,000 gallons included in the minimum to be effective December 1, 2009. Gustafson seconded. Vote: Short-yes, Butler-yes, Hartley-yes, Gustafson-yes, and Icenhower-yes. Motion passed. Mark Bennett was asked to write a press release about the price increase.

Due to the rate increase, Bennett will present a new proposed budget for fiscal 2010 at the December board meeting.

The clerk presented an account to be written off. Whitman account # 3528 for \$30.07 was deemed uncollectable and will be written off.

The clerk presented an outline of the procedure she follows when she needs time off at the October meeting. There was some discussion and it was decided to leave this as is.

Gourley reported that the new door at well house #1 has been installed and is working well.

Gourley reported that the Water Supply's truck needs to be serviced. He will drive the truck to a training meeting in Columbia on Nov. 18 and 19.

Gourley has new hatches to install in the well houses and will get them installed as soon as possible. He reported that the meter reading at the end of October was difficult due to the large amount of rain.

The annual employee review was done. Short made a motion to give the employees a performance increase of 3% on their salaries. Gustafson seconded. All members voted yes. Motion passed.

Bennett presented the bills to be paid. Hartley made a motion to pay the bills. Butler seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made a motion to adjourn. Gustafson seconded. All members voted yes. Motion passed. Meeting adjourned.

Respectfully submitted.

Saundra K. Roper
Clerk PWSD #5

Date _____

These minutes are a correct record of the matters discussed and the actions taken during the November 9, 2009 meeting of the Board of Directors.

Richard Icenhower
Pres. Board of Directors PWSD #5

Date _____